



SWIM ENGLAND NORTH EAST REGION

**The Fourteenth Annual Council Meeting of the Region will
take place on**

Sunday 8 September 2019

At

**The Bridge Hotel, Wetherby, LS22 5HS
Starting at 11.00 am**

**SWIM ENGLAND NORTH EAST REGION
ANNUAL COUNCIL MEETING
TO BE HELD ON SUNDAY, 8 SEPTEMBER 2019, AT
THE BRIDGE HOTEL, WETHERBY
starting at 11.00 a.m.**

AGENDA

- 1** Apologies for Absence
- 2** Appointment of Tellers
- 3** Minutes of the 2018 Annual Council Meeting
- 4** Matters Arising from the Minutes
- 5** Finance Report
- 6** Consideration of the Annual Report*
- 7** Regional Development Officers Report

enclosed

To
Follow

- 8 Elections**
(a) Trustees (5 posts) -

Nominee	Club	Proposer	Secunder

b) Delegates to ASA Council

The Nominations are –

Nominee	Club	Proposer	Secunder

- 9 Declaration of the County Representatives on the Board of Trustees**
N&D ASA have a vacancy for one Trustee and Yorkshire SA have a vacancy for two Trustees.
- 10 Minutes of the Management Board**
Members are invited to raise any questions on the Minutes of the Management Board Meetings during the period March 2018 to March 2019.
- 11 Appointment of a firm of accountants to scrutinise the ASA NER Annual Accounts**
- 12 Any Other Business**
Any items raised under this agendum must be directly related to the business of the Annual Council Meeting.

***Members requiring detailed responses to any item in the Annual Report are requested to submit questions to the Regional Office – tel. 01325 481260, email: swimnortheast@swimming.org - to arrive no later than 26 August 2019. Members of Council will be at liberty to ask any other questions on any issues in the Report during the Meeting.**

SWIM ENGLAND NORTH EAST REGION

President: S. Walker

Minutes of the Thirteenth Annual Council Meeting of the Swim England North East Region held on Sunday, 9 September 2018 at The Bridge Hotel, Wetherby at 11.15 a.m.

Present	D. Watson (Chairman); S. Walker (President); with 17 Club Delegates (7 N&D SA; 14 Yorkshire SA); 3 County Representatives; 2 Discipline Managers
Staff	D. Parry; D. Ramm, L. Tjaguns.
Apologies	Borough of Kirklees SC, Dean Cox (Birtley SC), Jane Faulkner, Janice Foster, Dorothy Gibson, John Hickey, Steve Janes, Lara Lill

Welcome

The Chairman welcomed delegates to this the Thirteenth Annual Council Meeting of the Region. He was pleased to see an increase in attendance from previous years.

1 Minutes of the Twelfth Annual Council Meeting

The minutes were agreed as an accurate record of the meeting.

2 Finance Report

- 2.1 The Income and Expenditure account, together with the Balance Sheet for the year to 31 March 2018 were taken as circulated. The accounts were then considered.

- 2.2 Ian Broadley from PCLG of York, was in attendance and initially went through the accounts.

The general sum of income is consistent with the previous years. There are 2 additional items comprising of the Regional Office and Web Hosting. The NE Region is now responsible for office rent and wages. The Region now has to fund this expense instead of Swim England, with a grant of £6,000. The website costs are a one-off payment and this has been covered by income and the club development fund.

Swimming Championships expenditure is a one-off cost of streaming. Future costs will be 40% of the start-up costs. The non-availability of the pool in Leeds necessitating to a change to Sunderland caused one-off expenses.

The Business Planning Fund received £80,000 from the Disability Fund, which is ring-fenced by Swim England.

No further income will come from Sunderland Beacon Funds.

It was queried as to why streaming charges were so costly. R. Gordon explained that the event needed to be moved so this resulted in additional pool hire. However, the quotes received in the current financial year had been reduced significantly. Mainly positive feedback has been received in respect of the live streaming. It will probably go ahead next year and this will be reviewed going forward. It was also questioned whether the live streaming would affect door receipts. R. Gordon explained that admission prices are kept low to encourage support.

It was queried whether the large amount of cash held within the North East Region would be incorporated within Swim England funds. R. Gordon explained that the money is specific to the North East Region and not Swim England.

The North East Region is in a very strong position, with substantial funds going forward.

All in agreement that the accounts were approved.

R. Gordon wished to express thanks to Ian Broadley and his team for their work and advice given to the Region. It had been a difficult year in respect of changing venues and giving refunds and grant assistance has been reduced dramatically from Swim England.

3 Consideration of the Swim England NER Annual Report

- 3.1 D. Watson explained the decision to change the format from previous years. It had been difficult to name check all swimmers, divers, etc. as the references referred to the last financial year and therefore all information would be out of date once published. Due to the large amount of work being done within the Region there was a need for a better platform to show all these achievements.

4 Presentation from Regional Development Officers

- 4.1 D. Parry explained that the Impact Report now shows examples of good practice and contains case studies to back-up work being done within the Region. The key points covered Governance, Workforce, Clubs, Talent, Marketing & Communication and Partnerships. The Management Board consider all points as priority work areas in the coming year. D. Parry highlighted various items contained in the report such as coach education courses being delivered where needed. Young Volunteer Days and Talent Camps have taken place. There has been an increase in Facebook likes due to the live streaming taking place. An example of a Partnership working well has been Doncaster where work with the pool operator has proved very positive.

S. MacAlister (Aireborough SC) asked if there was any subsidy available to train volunteers. D. Parry explained that if clubs work within club networks this would be looked at. Team Manager courses can be held at the request of a club. The club can provide a venue and pay presenter mileage costs, therefore allowing their club members to attend free of charge.

D. Parry wished to thank all the volunteers for their work in the last 12 months.

5 Installation of the President

- 5.1 Christine Golightly was thanked for being President in the current year. She explained that she had experienced a thoroughly enjoyable year and hoped that Stuart Walker, as incoming President, has a fantastic year in office.

Stuart Walker explained he had been Yorkshire President and was looking forward to his year as Swim England North East Region President.

Stuart handed a certificate and medal to Christine as outgoing President.

6 Elections

- 6.1 Vice President
Howard Leighton was proposed to be Vice-President for the forthcoming year. All in agreement.

- 6.2 **Chair**
David Watson was proposed to be Chair for the forthcoming period. All in agreement.
- 6.3 **Regional Finance Manager**
Ray Gordon was proposed to be Regional Finance Manager for the forthcoming period. All in agreement.
- 6.4 **Member of the Management Board**
There was one nomination for one vacancy on the Board and Howard Leighton (BOSSS) was duly elected.
- 6.5 **Swim England NER Delegates to the Swim England Annual Council Meeting**
The following members together with D. Watson (Chairman) and S. Walker (President) were elected.

Delegate	Club
David Alexander	City of Bradford SC
Alan Donlan	Saltburn & Marske SC
Christine Golightly	Derwentside SC
Ray Gordon	Newcastle Swim Team
Howard Leighton	Billingham SC
Anne Reah	Newcastle Swim Team
Barry Saunders	Harrogate District SC
Kathryn Smith	Newcastle Swim Team

- 7 Declaration of the County Representatives on the Management Board**
- 7.1 The N&D representative is Kath Smith and the 2 Y&H representatives are David Alexander and Rod Wardle.
- 8 Incorporation**
- 8.1 David Watson explained that Swim England were going through incorporation due to governance and set-up issues. Due to possible overall risk, he felt that the time was right to look at the set-up of the North East Region. The Region does not legally exist and it is necessary to secure the long term future of the Region as income streams have changed. The Swim England North East Region has now been registered as a name within Companies House. The Management Board had made the decision to look at incorporation as an option. The consultancy brief will be uploaded onto the website for information. There are various options available and an external organisation has been approached to advise the Region as to the best option for our needs.
- Timescales:-
15th October – to express interest
5th November – to start work
1st April – to finish work
- Members to be kept informed at each stage.
- 9 Proposed Changes to NE Region Rule**
Agreed.
- 10 Minutes of Meetings of the Management Board for the year to 31 March 2018**
- 10.1 Members were invited to raise any issues or questions regarding any of the Management Board Minutes during the relevant year. No matters were raised.
- 11 Appointment of a firm of qualified accountants**

- 11.1 Following a proposal from D. Watson, it was AGREED that:
PCLG of York is invited to scrutinise the accounts for the current year.

12 Any Other Business

- 12.1 R. Gordon wished to highlight the work done by Fred Furniss who had made a valuable contribution to the NE Region.

Discipline Managers and Regional Development Officers have produced very well laid out plans and have had flexibility within their budgets.

Sue Prasad and Christine Golightly had worked hard on the Officials Seminar taking place in conjunction with the ACM.

All clubs were encouraged to keep up the good work and thanks went to all professional staff and volunteers.

13 Close

The Chairman thanked members for their attendance and declared the meeting closed.

(MinACM)