

# Minutes

Minutes from the Tyne and Wear Club Network Meeting  
Monday 11<sup>th</sup> January 2021

Venue: Online Meeting – Zoom  
Time: 19:15 – 20:00

---

## Attendees:

**Sarah Small** – Swim England North East (SS)  
**Darren Dodd** – Hetton (DD)  
**Treacey Kelly** – Tynemouth (TK)

## Apologies:

### 1. Welcome

SS thanked everyone for attending the meeting.

### 2. Minutes from the last meeting and updates on any actions

**Question from minutes of last meeting - How has Covid has changed your club? – carry over discussion to the next meeting.**

### 3. Brief Updates from clubs

**Tynemouth:** New committee, new roles within the club. How many coaches are full time in their clubs? – SS suggested coaches asking the question at the NDSA coaches forum. Ideas around intra-club quiz so swimmers can compete against each other. Looking at Chris Cooke delivering some motivational sessions.

**Hetton** – Challenge with membership renewals, not sure if people are able to pay the fees. Concerns about losing membership and generation of swimmers, what about officials, haven't renewed license, older officials? Club is in a reasonable position all things considered. Sessions before Christmas were good and well organised.

### 4. Club Structures

**On Monday 1<sup>st</sup> February 2021, 19:15 – 21:15**, the North East Region will be hosting a **Free** Online workshop for club volunteers on **Legal Structures**. Places are limited and will be allocated on a first come first serve basis. All clubs within the North East are welcome to attend. To gain a place on the workshop, please complete the registration form through the North East regional website: <https://asaner.org.uk/event/free-online-club-matters-legal-structures-workshop/>.

### 5. Updates from Swim England and Swim England North East

- Return to pool guidance FAQ's updated regularly, please check Swim England website: <https://www.swimming.org/swimengland/returning-to-pools-guidance-faqs/>.

- **Swim England North East Covid-19 Lead forum**, Tuesday 26<sup>th</sup> January 2021 at 7 p.m. Please contact the regional office if you would like a place.

## 6. Workforce development

- **Time to listen course** – Free online Workshop to be held Tuesday 16<sup>th</sup> February 2021 at 6 p.m. Limited spaces remaining, please book through the regional website: <https://asaner.org.uk/event/free-online-time-to-listen-workshop/>.
- **Team Manager** – Free online Team Manager Module 1 to be held on Wednesday 27<sup>th</sup> January 2021 between 6 p.m. and 9 p.m, please book places through the regional website: <https://asaner.org.uk/free-online-team-manager-module-1/>.
- **North East and Northumberland and Durham coaches forums** are continuing to run. Please keep an eye on the regions social media pages for more information on forum topics, dates and times.

## 7. SwimMark and Stronger Affiliation

- The next SwimMark panel will be in March 2021 and reminders have been sent out.
- Reminder for clubs that for Element 13, Club Personnel record has to be downloaded from OMS so please check that all information is up to date on OMS is in date safeguarding qualifications, DBS and relevant coaching and teaching qualifications where applicable.
- Clubs who complete their SwimMark renewals don't need to complete Stronger Affiliation as SwimMark covers the required affiliation elements. Need to complete elements for SA as won't be affiliated.

## 8. AOB

SS – Moving forwards, there may be a need for clubs to starting working together due to finances, pool and volunteer availability. Priority at the moment is to keep members engaged with the sport and wanting to come back to training when they can.

- 9. **Date for next meeting** – Monday 8<sup>th</sup> March 2021, 19:15 p.m. Zoom meeting. If a meeting is needed sooner, please let SS know.

| Action Points                 | Who |
|-------------------------------|-----|
| Distribute meeting minutes    | SS  |
| Schedule next network meeting | SS  |