

SWIM ENGLAND NORTH EAST REGION LTD.

President – Howard Leighton

Minutes of the Ninth Meeting of the North East Region Board of Directors Held on Tuesday 9th November 2021 at 6.00 p.m.

Present: D. Watson (Chairman); R. Gordon (Finance Manager); H. Leighton, S. Prasad (via Zoom), A. Thompson

Staff In Attendance: D. Parry, L. Tjaguns

Apologies: D. Alexander

92 Welcome and Apologies

92.1 D Watson welcomed everyone to the meeting.

As Kath Smith has now resigned as a Board Director, there is now a vacancy. The board wished to thank Kath for her many years of service on the Management Board and wished her well for the future. D. Watson to draft an advert to place on the website. L Tjaguns to check the Articles of Association to see how many Directors can be on the Board. D. Watson to look at the length of term for each Director.

93 Declaration of Interest

93.1 Members were asked to declare any interest as and when this arose during the meeting.

94 Minutes of the Eighth Meeting

94.1 86.1 – Regional Business Plan. D. Watson to present the final version to the Board. Stronger Affiliation – January deadline. Regional Team to keep an eye on progress.

95 Matters Arising from the Minutes

None.

96 Report of the Regional Finance Manager

96.1 R, Gordon reported that the membership is down by 5,000 plus members. Expenditure figure low for this year due to COVID. Swimming has created the majority of income from the event at Sheffield held recently. Awaiting pool hire charges, officials' expenses, etc. Artistic Swimming ran a camp at Queen Ethelburga's School. Para Swimming funds held in the Region have been transferred to British Swimming (£100K). The Region have approved the process of recruiting an additional officer. Sarah Small will be leaving in Spring 2022 on maternity leave. An advert to cover this to be posted a month prior to Sarah starting her maternity leave.

96.2 Request to Counties for contribution from start of financial year - £10K Yorkshire SA, £5K Northumberland & Durham SA. This is a contribution to regional costs – to be reviewed at the end of the first year. Staff Team – nominal £15K for workforce development budget.

Agreed. B. Saunders to report to Yorkshire SA and H. Leighton and R. Gordon to report to Northumberland & Durham SA.

96.3 Disciplines – Development Plans. Water Polo – plan to take part in inter-regionals and hold academies. Need to break even expenditure. Disciplines submitting delivery plans, need to look at workforce to deliver this.

Agreed budgets – to review within the next 12 months.

Note:- Virgin Money Business/Organisation Customer Information Pack – Swim England North East Chair (David Watson) and Finance Manager (William Raymond Gordon) have authority from the Bank to spend/withdraw money.

Agreed:-

Complete Conflict of Interest Form (Board members to complete for 2022)

Regional Licensing Officer job description

Technical Officers Lead – Swimming role description

D. Watson to look at job descriptions for Chair/Finance Manager/Board.

97 Regional Business Plan

97.1 D. Parry gave an overview. Young Leader Development opportunities in the next 3 months. Three Awards received in the National Awards. Case Study presented on virtual talent development. Focused on face to face camp earlier in the year – 91 swimmers attended online. Face to face camp on 21/11/21 – 36 swimmers selected, 8 coaches. 50% of swimmers attended the virtual camp.

Para Swim Camp to be held on same day 21/11/21.

Next year plan to hold a mixture of online and face to face talent camps.

98 Regional Agreement

98.1 D. Watson to attend a Regional Chairs Meeting – date tbc.

99 NER Welfare Officer Report

99.1 Chris Halliday reported he is involved in one case with Scarborough SC. To request Chris to submit a summary report to the February Board of resolutions to date.

100 Other Items for Information

89.1 The Board wish to thank Christine Golightly for her services as the Swimming Officials Manager.

101 Any Other Business

101.1 None.

102 Next Meeting

Tuesday 1st February 2022 – Darlington Dolphin Centre.

Future meetings:-

Tuesday 3rd May 2022 – AGM + Board Meeting - Wetherby

Tuesday 2nd August 2022 – Board – Darlington Dolphin Centre

Tuesday 1st November 2022 – Board - Wetherby

ACTION POINTS	PERSON RESPONSIBLE
92.1 - D. Watson to draft an advert to place on the website. L Tjaguns to check the Articles of Association to see how many Directors can be on the Board. D. Watson to look at the length of term for each Director.	DW LT DW
94.1 - Regional Business Plan. D. Watson to present the final version to the Board.	DW
96.1 – Request to Counties for contribution. B. Saunders to report to Yorkshire SA and H. Leighton and R. Gordon to report to Northumberland & Durham SA.	BS HL & RG
96.3 - D. Watson to look at job descriptions for Chair/Finance Manager/Board.	DW
99.1 – NER Welfare Officer Report. L.Tjaguns to request Chris to submit a summary report to the February Board of resolutions to date.	LT