

Minutes

Minutes from the Northumberland Club Network Meeting
Monday 7th March 2022

Venue: Online Meeting - Zoom
Time: 19:15 – 19:50

Attendees:

Sarah Small – Swim England North East (SS)
Ruth Tweedie – Morpeth SC (RT)

Apologies:

Becki McGuire – Morpeth (BM)
Alicia Ryan – Tynedale (AR)

1. Welcome

Only RT in attendance.

2. Minutes from the last meeting and updates on any actions

None – outstanding actions are ongoing

3. Northumberland and Durham Performance Programme Update

NDSA Performance Programme is pushing ahead with the development of its club arm to allow athletes to compete under the programme should they choose too (as a dual club member). Club has been approved by Swim England, the county and region and is in the process of completing it's Swim England club affiliation. Club is holding it's first committee meeting this week. Please contact ndswimpp@gmail.com if you have any questions about the programme or the club.

BM – update via email - *We're pretty much up and running with Hub sessions with the following dates confirmed:*

- *Ponteland, Sunday 15th May 2022 1500 – 1800*
- *Wentworth, Sunday 12th June 1300 – 1600*
- *Willowburn, Saturday 9th July 1500 – 1800.*

We do need to agree a swimmer contribution for the Hub, £15 would be more than enough to cover this year? Mark negotiated a cheaper rate so it will be £300 total for pool hire (for 3 x 3 hours sessions), plus hat costs should leave a bit spare as well? Please can clubs let BM know if this is ok? BM is currently working on invite letters and will be in touch once this has been confirmed.

4. Network finances

There is currently £6,927.66 within the club network. This is sat within the Northumberland and Durham bank account. Please can clubs have a discussion on how they would like this money to be spend and bring ideas to the next network meeting?

5. Brief Updates from clubs

Morpeth SC: Nothing major to report, had a good N&D champs, have the coaching course booked in to be delivered in Morpeth. Chris Leighton is the tutor. Will contact Abi and offer to host another Assistant and Swimming Coaches course.

Tynedale: Nothing to update.

6. Updates from Swim England and Swim England North East

- **Return to pool guidance** has been changed recently. If it is changed, any changes will be made the document on the website: <https://www.swimming.org/swimengland/pool-return-guidance-documents/>.
- **Swim England have updated their model constitution:** <https://www.swimming.org/swimengland/becoming-a-members-club/>. Clubs will need to use this when updating their constitution from now on. **The region are encouraging clubs to update their constitutions within the next 12-24 months.** All constitution updates will need to be approved by the region. Please send them through the swimnortheast@swimming.org.
- **Queens Platinum Jubilee Activity Fund** Sport England have announced a new funding stream to celebrate the Jubilee. The funding aims to use sport and physical activity to bring communities together and tackle inequality. The funding can be used for things such a facility hire and coaching costs, or small capital improvements. For more information please see the website: <https://www.sportengland.org/news/queens-platinum-jubilee-activity-fund-launched>.
- **NDSA Talent Camp 2022** – Selections for this have been made based on the Northumberland and Durham Swimming Championship. The camp will be held on the 27th March and the Louisa Centre in Stanley.
- **North East Young Volunteer opportunities within the region** in March 2022. More information can be found here: <https://asaner.org.uk/young-leader-event-volunteering-workshops-2022/>.
- It has been agreed that the temporary relaxation on the number and level of qualification of officials required for licensed meets will end as planned on 10th March 2022. This was the intention outlined in the document currently on the Swim England website. From 11th March it will revert to pre-pandemic levels: <https://www.swimming.org/sport/licensed-meets/>.
- Sarah Small will be off on Maternity leave from the 9th March 2022. Until a replacement is appointed, please contact Linda Tjaguns in the regional office: linda.tjaguns@swimming.org. Linda will continue to facilitate the online network meetings until a replacement for Sarah's role is recruited.

7. Workforce development

- The Swim England North East Region are continuing to work with the Institute of Swimming to schedule **Assistant Coach and Coach education courses for each aquatic disciplines**. Thanks to those who completed our online survey.
- Swim England Diving Judge 1 on 8th March 2022. Registration of interest via <https://www.surveymonkey.co.uk/r/BXHVRJ3>.

- Swim England Diving Judge 2 has been moved from March 2022 to the 21st – 23rd May 2022. Registration of interest via <https://www.surveymonkey.co.uk/r/PWDS5BV>.
- **CIMSPA/Sport England Digital Marketing Hub Workshop - March 2022**, Monday 14th March - 7pm - 8pm and Monday 21st March - 11am - 12pm (both sessions are the same, you only need to attend one). Open to all levels and all discipline coaches and club officers. The Digital Marketing Hub is a free resource for anyone in sport and physical activity across England – provided by CIMSPA and funded by a National Lottery award from Sport England. It has been designed to help organisations, groups and clubs to enhance their digital marketing skills for free. Registration closes on Friday 11th March at noon:
https://docs.google.com/forms/d/e/1FAIpQLSdYYbufpQhTuGRSnxPdw5fzo_d7xfmtQN4hliwHgPVWsnramw/viewform.
- **North East and Northumberland and Durham coaches forums** are continuing to run. Please keep an eye on the regions social media pages for more information on forum topics, dates and times.
- **Swim England England Good Club Governance workshops** continue to run over the coming months. More information can be found in the links below:
 - Club Secretary and Membership officer:
<https://www.surveymonkey.co.uk/r/Secretary-Membership>.
 - Club Welfare Officer:
<https://www.surveymonkey.co.uk/r/Welfareofficerworkshops>.
 - Club Chairs: <https://www.surveymonkey.co.uk/r/ClubChairSessions>

Swim England Coaching Policy - Their existing Coaching and Teaching Statement from 2018 has been reviewed and a new Coaching Policy developed **to focus on expected coaching qualifications** whilst delivering any club activity or attendance at competitions. The new policy is a minimum expectation for affiliated clubs and is **applicable for all disciplines**. Details of it can be found here: <https://swimming.app.box.com/s/bfduu1xflo13kw1dx6p5iqok5iu7lak2>.

8. SwimMark and Club Affiliation

- Clubs that are due for **accreditation at the next panel are**: Alnwick.

9. AOB

- None.

10. Date for next meeting – Monday 9th May 2022, 19:15 p.m. Zoom Meeting

Action Points	Who
Distribute meeting minutes.	SS
Schedule next network meeting.	SS
Discuss ideas for how to spend the network money.	All
Aims and objectives for all clubs to be discussed.	Ongoing
Review documents for Northumberland Coach Fund.	Ongoing