

Minutes

Minutes from the Northumberland Club Network Meeting
Wednesday 13th September 2023

Venue: Online Meeting - Zoom
Time: 19:15 – 21:05

Attendees:

Sarah Small – Swim England North East (SS)
Ruth Tweedie – Morpeth SC (RT)

Apologies:

Becki McGuire – Morpeth (BM)

As only Ruth attended the meeting, a summary of the points we discussed are below along with a summary of updates from the Region and County.

Morpeth – RT is currently acting chair, pool hire charges are looking to increase, masters section now within the club. Looking for some advice on being a CASC – SS contact Lizzie Lizzie.Butcher@Swimming.org. Have put club fees up for the new season, 182 members at the moment, with the new pool had increased the bottom and top end of club. Are running a successful aquatics helper programme within the club with 5 helpers having now qualified as Assistant Swimming Teachers. Might be interested in an Assistant Coaching Course in Alnwick in July 2024, will contact SS later in the year when have done a TNA.

RT is going to speak to BM about plans for hub sessions this season.

Network finances

The network has £6,727.66 in NDSA bank account.

Updates from Swim England and Swim England North East

- Staff updates:
 - SS – Supporting clubs and aquatic activity predominately within Northumberland and Durham
 - David Parry – Supporting clubs and aquatic activity predominately within Yorkshire.
 - Louise Graham – Operations Manager, Para-Swimming, Open Water championships, Regional Strategic Lead, help with disciplines.
 - Chris Leighton – Workforce development (all disciplines), Open Water and Regional Camps, coach mentoring.
- **North East Young Volunteer opportunities within the region**, successful Young Aquatics helper course in Yorkshire, running another in **Darlington on the 29th October 2023**. More information will be available soon.
- **NDSA Competition Calendar meeting for 2024 – 2025 season** will be held on the 18th October 2023 at the Darlington Dolphin Centre. Please send SS dates for the calendar ahead of the meeting.

- Steve Dougal has provided details of times **50m lanes can be hired at the Sunderland Aquatics Centre** over the coming months. These are 12.30pm to 1.30pm / 1.30pm to 2.30pm / 2.30pm to 3.30pm. Please email Steve for more information on stevedougal@everyoneactive.com.
- **Swim England's Safe Supervision Briefings** – if you missed them, recordings available, email clubdevelopment@swimming.org.
- **Swim England Foundations of Inclusivity Workshop** now free to attend: <https://www.swimming.org/ios/course-information/foundations-of-inclusivity/>. The CPD is mandatory for relevant officers to attend as part of SwimMark and Club affiliation
- The **Swim England Swimline phone option** that allows concerns to be raised is **no longer operational**. If your club needs safeguarding or welfare support, confidential advice or need to refer a concern, contact the [Swim England Safeguarding team](#).
- **Sport England's Active Together Fund**, a £7.5 million fund with up to £10,000 in match funding is available for clubs and organisations who are looking to raise money through crowdfunding: <https://www.sportengland.org/funds-and-campaigns/our-funds/active-together>.
- **Allianz Sports Fund - grants available**. The next round of funding will launch on **Wednesday 20th September 2023** and will remain open until Friday 20 October: <https://www.swimming.org/swimengland/allianz-sports-fund-2023/>.
- **Swim England Governance workshops and forums:**
 - **Club Welfare officer**, 10th October, 10th and 15th November 2023: <https://www.surveymonkey.co.uk/r/Welfareofficerworkshops>.
 - **Club Secretary and Membership Officer**, 13th September, 16th October, 22nd November 2023: <https://www.surveymonkey.co.uk/r/Secretary-Membership>.
 - **Club Chair**, 20th September, 4th 6th, 18th October and 7th November 2023: <https://www.surveymonkey.co.uk/r/ClubChairSessions>.
- **Northumberland and Durham Swimming Development Programme 2023 - 2024**
 - **Northumberland and Durham Swimming Camps 2023 - 2024**

The County has agreed to once again fund the swimming camps for 12 year olds (31st Dec 2023) for the 2023 – 2024 season. Katy Batley from Alnwick Dolphins is the head coach and invites have been sent out to selected swimmers this week. Coaches of selected athletes will also be notified. Dates for the camps are:

Date	Session	Venue	Time
Saturday 30 th September 2023	Online Induction	Zoom (details to follow)	13:30 – 14:30
Saturday 2 nd December 2023	Face to Face camp 1	Sunderland Aquatics Centre, Stadium Park, Monkwearmouth, Sunderland SR5 1SU	10:00 – 16:00
Saturday 9 th March 2024	Online Education Workshops	Zoom (details to follow)	13:30 – 16:30
Saturday 18 th May 2024	Face to Face camp 2	Sunderland Aquatics Centre, Stadium Park, Monkwearmouth, Sunderland SR5 1SU	10:00 – 16:00

Team Manager and Assistant Team Manager roles have been advertised for the camps please email Linda if interested in one of these (closing date 15th September).

- **NDSA Training Programme (formally the NDSA Performance Programme)** will start again on 23rd September 2023. Invites are being sent out this week with criteria and

athletes selected being added to the NER website shortly. Please email NDSWIMPP@gamil.com for more information.

- **Drop box folder** has been created for coaches to access training plans and session content delivered by NDTP coaches.
- **NDSA Swimming Hubs** – Opportunity for the swimming hubs to access pool time (5 lanes) at the Sunderland Aquatics Centre on a Saturday morning from 10 – 12 am. x

Workforce development

- A **Swimming Coach** course has been scheduled in the Sunderland Aquatic Centre for February 2024. More information on the course can be found here: <https://www.swimming.org/ios/course/10145>
- An **Assistant Swimming Coach** course has been scheduled in Stockton in October 2023, more information on the course can be found here: <https://www.swimming.org/ios/course/10798>.
 - To book a place at the **reduced rate of £221.50**, please follow the Coaching Course Booking Process attached to the meeting minutes. To access the reduced rate you will need have the appropriate IoS account setup **before** you proceed. Details of how to do this can be viewed at: <https://www.swimming.org/ios/website-support/>.
- Funding is available from the Swim England North East Region to support club's with coach education. Details are available to view at: <https://asaner.org.uk/information-about-aquatics-clubs-in-the-north-east/funding/>.
- **Team Manager Courses** – please email Linda at Linda.Tjaguns@swimming.org if you are unable to find a course on our website events calendar to book onto.
- **Time to Listen courses** – there will now be a charge for this course, – please email Linda at Linda.Tjaguns@swimming.org if you are unable to find a course on our website events calendar to book onto.
- **North East Regional online club forum – 20th September, 19:15pm**. Please email Linda.tjaguns@swimming.org if you would like to attend.
- **Swim England England Good Club Governance workshops** continue to run over the coming months. **These are compulsory for club Chairs and Welfare Officers** for club / SwimMark affiliation and attendance will appear on OMS, which gets checked. More information can be found in the links below:
 - Club Secretary and Membership officer: <https://www.surveymonkey.co.uk/r/Secretary-Membership>.
 - Club Welfare Officer: <https://www.surveymonkey.co.uk/r/Welfareofficerworkshops>.
 - Club Chairs: <https://www.surveymonkey.co.uk/r/ClubChairSessions>.

SwimMark and Club Affiliation

- Clubs that are due for **accreditation at the next panel are**: Ashington and Blyth.
- Please ensure SwimMark coordinator contact details are up to date on OMS.
- Please check the SwimMark portal for updates to any templates.
 - Element 2 – Need to show club reserves in finance information.
 - Element 3 – **Now compulsory for Club Affiliation, SwimMark Health Check and SwimMark**. Need to use SE template equity and diversity plan from 1st November 2023. Any club officials needs to attend Inclusive CPD – will be added onto OMS which will get checked.
 - Element 10 – Risk Assessments need to be updated and signed and dated every year.

- Element 13 – From January 1st 2024, only Swim England Safeguarding course will be accepted as evidence for safeguard qualifications. All DBS and Safeguarding need to be in date for club / SwimMark affiliation.

Date for next meeting

SS pencilled in Tuesday 29th November 2023, 7:15pm via Zoom. Prior to the meeting she will send out communication to see who is coming, if numbers are going to be low, a summary update email will be sent out and clubs can arrange a call with SS to discuss any issues should they wish.