Volunteer Opportunity: Water Polo Manager

Job title: Water Polo (WP) Manager
Department: Swim England North East Region
Appointed by: Board of Directors following open recruitment
Accountable to: Board of Directors, through the Regional Director of Aquatics
Location: Home based, with regional travel as required
Status: Voluntary position (reasonable expenses paid)

Role purpose

To provide leadership and coordination for the development of water polo across the North East Region, working with clubs, volunteers, officials, coaches, regional staff and Swim England colleagues. The Water Polo Manager will manage the Regional Water Polo Leadership Group (WPLG) and help deliver an effective programme of competitions and development activity, in line with the Region's 2027 strategy to "***Build the pathway, grow the game***".

WATER POLO MANAGER – KEY RESPONSIBILITIES

Role Description

Duties and responsibilities

- Manage and chair the Regional WPLG, ensuring its membership is appropriate to its purpose and approved by the Board.
- Lead and coordinate the development of an annual water polo plan and budget with the WPLG, submitting these to the Regional Director of Aquatics for approval, and the Board for final agreement.
- Implement and monitor the agreed plan within the allocated budget, referring proposed changes or additional expenditure through the appropriate approval process.
- Act as the Region's first point of contact with the equivalent Swim England WPLG and other relevant groups and Counties, plus local and/or national Leagues
- Provide regular reports to the Regional Director of Aquatics and, when requested, the Board; ensure meeting agendas, minutes, actions and recommendations are recorded and submitted in accordance with the TOR.

Person specification

Essential

- Be a Swim England member with knowledge and understanding of relevant Swim England laws, regulations, policies and procedures.
- Demonstrates exceptional people leadership, with the ability to inspire, engage and unite diverse individuals around a common purpose.
- Builds trust and collaborative relationships, exercises sound judgement and influence, and communicates with clarity, empathy and authority to achieve positive outcomes.
- Commitment to attend relevant regional and national meetings and represent the Region appropriately.
- Experience of serving on, contributing to and reporting to committees or working groups; developing and managing budgets or delivering activity within an agreed budget.
- Experience in monitoring strategic development and the use of KPIs
- Understanding of sports development, club sustainability and volunteer development.

Desirable

- Experience and understanding of WP and WP competitions
- Experience of coaching and management within a WP club and ideally demonstrable experience in NE or other WP regions – in either Club, County, Region or National / International levels.

HOW TO APPLY Please submit a CV and supporting statement outlining your relevant experience and how you meet the person specification to swimnortheast@swimming.org by 31st December 2026